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Sujet : Rotary Grant GG2240304: Information Required

Date : Fri, 3 May 2024 17:36:10 +0000

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Greetings Rotary leaders,

Thank you for submitting a progress report for **GG2240304: Mariannridge High School Mathematics Tutoring and Enrichment Project** in December 2023. Due to the Rotary Foundation's report backlog, it has taken me some time to get to the review of your report, and I appreciate your patience.

After reviewing your report, it has come to my attention that there are a number of expenses listed in the Expense Log that were not part of the approved budget. Unapproved expense items include: a braai barbeque (7000 ZAR), T-shirts (6325 ZAR), refreshments (21,184 ZAR), cleaning staff (6,100 ZAR), school staff stipend (10,550 ZAR). These items amount to \$2763 USD – not including the additional financial management costs such as bank fees and auditing.

As a reminder, you are not permitted to use Rotary grant funds to pay for items that have not been approved by The Rotary Foundation. This grant's approved budget is as follows:

Category	Description	Supplier	Local cost ZAR
Travel	Transport (Durban -Mariannridge return, 3 vehicles July 2022 – Dec 2022)	Taxi companies	42,900.00
Travel	Transport (Durban -Mariannridge return, 4 vehicles Jan 2023 – July 2023)	Taxi companies	70,000.00
Travel	Transport (KwaNgezi-Mariannridge return) Jul 2022 -Jul 2023	Taxi companies	24,000.00
Personnel	Tutor stipends	Tutors recruited	300,000.00
Equipment	Books	Book wholesalers	90,000.00
Equipment	Outfitting computer lab (painting, security)	Bids	18,424.00
Equipment	(electrical, internet network)	Bids	40,697.00
Operations	Internet access	comparison of providers	6,000.00
Operations	Contingency funds	TBD	2,357.00
Total Budget:			594,378.00

Please provide an explanation of these expenses and how you plan to finance them. Additionally, please provide an update on the status of the computer lab and internet connection that was approved to be supplied with grant funds.

If you have any questions, please let me know. I look forward to your reply.

Kind regards,

Elizabeth

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Elizabeth Davis

Regional Grant Officer | Rotary Grants

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