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Sujet : Rotary Grant GG2240304: Additional Information Required

Date : Fri, 16 Sep 2022 19:50:20 +0000

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Dear Rotary members,

The Rotary Foundation (TRF) has received your global grant application entitled “GG2240304: Mariannridge High School Mathematics Tutoring and Enrichment Project”. We appreciate your patience as we have carefully reviewed the application, and appreciate the time and care put into its preparation. Now that we have a more precise idea of the planned activities, we would like to ask you some specific questions that will help us determine if your application is eligible for a global grant. In this context, we ask you to provide us with the following information or documentation:

- **Bank account.** In my review, I noted that you are requesting to have your partnering organization, The Umhlatuzana Education Fund, manage the project bank account and grant funds. Regrettably, this is not allowed. Grants for club-sponsored projects need to be paid to a club or club foundation bank account. Please submit bank information for a club-controlled bank account. Please also note that it is Rotary’s expectation that the club sponsor will be in charge of all aspects of financial management.
- **Conflict of interest.** No employees or members of the board of directors of the beneficiary school or the cooperating organizations can be either a primary contact, member of the grant committee of this grant or signatory on the project account. Please confirm that this is true or provide new grant committee members from your club not involved with the running of the school or cooperating organization that are willing to oversee the implementation of the activities of this grant and particularly assume responsibility for the financial disbursements and reporting on of this grant.
- **Program design.** Please provide a detailed program design, including an example of day-to-day scheduling and curriculum.
- **Tutors.** After reviewing the application, it sounds as though you have not yet identified the individuals who will be providing the tutoring services for this project.
 - In order for this project to be eligible, you must confirm that you have already assembled a list of individuals who are willing to serve as tutors.
 - Additionally, I have concern regarding the sustainability of relying upon students to sustain this project after the grant has ended. Once the students graduate from their programs, they will likely not continue to be available to provide tutoring services. There is likely to be a high turnover rate and need for continual recruitment and training of new tutors. What is the sustainability plan for this?

- You also mention the desire to form a Rotaract Club for the tutors to become members of. Please note that Rotary will expect Rotary members to volunteer their service time rather than receiving payment for their services.
- **Training plan.** Please provide a training plan for qualifying the tutors to effectively deliver the supplementary instruction if they do not already have formal training.
- **Financing.** How will this project continue to be financed after this grant has ended? Please work with the project stakeholders to provide a financial plan, which should include all annual expenses for the program (internet cost, computer lab maintenance, replacing math books, tutor salaries and transportation, etc.) and annual income with verified income sources. Please note that the project cannot rely upon Rotary or Rotary Club funding for ongoing operational costs after this grant has ended.
- **Maintenance.** Please provide an MOU signed by whichever cooperating organization will be providing ongoing maintenance for this project after the grant has ended.

Please reach out to me if you have any questions. I look forward to your response.

Kind regards,

Elizabeth

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Elizabeth Davis

Regional Grant Officer | Rotary Grants

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